



June 9, 2021

REGULAR MEETING MINUTES

A REGULAR MEETING of the FHC Board was called to order on June 9, 2021, at 6:32 PM via Zoom online video conference.

A. Roll Call

Present: Jennifer Bentley (Ferndale, MI), Dan Martin (Ferndale, MI), Deanna Wiltse (Pontiac, MI), Reggie Sutherland (Ferndale, MI), Donnie Johnson (Ferndale, MI), Heather Van Poucker (Brighton, MI).

B. Approval of Agenda

Motion by Commissioner Martin, seconded by Sutherland, be it so resolved to approve the agenda as amended.

Ayes: All Nays: None Motion Passed.

C. Approval of Minutes (signed by Heather Van Poucker)

i. Regular Meeting of May 12, 2021

Motion by Commissioner Sutherland, seconded by Johnson, be it resolved to approve the minutes of the Regular Meeting of May 12, 2021, as submitted.

Ayes: All Nays: None Abstained: Martin, Wiltse Motion Passed.

D. Approval of Financial Reports & Disbursements as reviewed & approved by the Finance Committee

Commissioner Johnson stated the Finance Committee had reviewed detailed financial reports and disbursement information and recommends the board approve all financial reports and disbursements as submitted. Commissioner Sutherland reviewed invoices and counter signed checks.

Motion by Commissioner Martin, seconded by Sutherland, be it so resolved to approve the Financial Report as presented.

Ayes: All Nays: None Motion Passed.

E. Executive Director's Report

i. Monthly Update

Wednesday, June 23 at 6:30 PM the IDEA Task Force will present their work. Following their presentation, it is recommended the board appoint a sub-committee of 2 commissioners to work with the ED on action/implementation plans to address the IDEA recommendations. The goal is to publish a formalized action plan in September and develop a communication plan for the IDEA Implementation Plan to include how we promote it to the public and recognize the IDEA Task Force.

Heather Van Poucker reviewed the Public Housing operational reports for the month including occupancy, delinquencies, work orders and lease violations/warnings.

A satellite office will be open in the coming weeks staffed Monday through Thursday mornings. A part-time receptionist position was posted and promoted. Three applicants were interviewed.

F. New Business

i. Approval of Mid-year write offs of uncollectable debt

Motion by Commissioner Martin, seconded by Wiltse, be it so resolved to approve the mid-year write offs of uncollectable debt.

Ayes: All Nays: None Motion Passed.

ii. Annual Utility Allowance Review, Housing Choice Voucher Program

The FHC Board is obligated to an annual review of its utility reimbursement schedules. Schedules must be adjusted whenever changes to utility rates exceed 10%. There have been no changes in rates that exceed that threshold since September 2010. No changes are recommended.

Motion by Commissioner Wiltse, seconded by Sutherland, be it so resolved that no changes be made to the Annual Utility Allowance for the Housing Choice Voucher Program

Ayes: All Nays: None Motion Passed.

iii. Annual Utility Allowance Review, Public Housing Program

Motion by Commissioner Wiltse, seconded by Sutherland, be it so resolved that no changes be made to the Annual Utility Allowance for the Public Housing Program

Ayes: All Nays: None Motion Passed

iv. Move to CLOSED SESSION

Motion by Commissioner Martin, seconded by Wiltse. Moved to CLOSED SESSION: 6:47 PM.

Ayes: All Nays: None Motion Passed

Motion by Commissioner Martin, seconded by Wiltse to end of CLOSED SESSION: 7:33 PM.


Ayes: All Nays: None Motion Passed

G. Old Business (NONE)

H. Open Call/Call to Audience (NONE)

I. Call to Commission (NONE)

MEETING ADJOURNED AT 7:35 PM.


7.14.21